

Street Truck Accident Mitigation Procedures – Accidents on GCT Terminals

Attention: All Street Truck Operators and Trucking Companies

The following is a list of GCT policy rules pertaining to street trucks involved in accidents on terminal. This is to provide guidance to truck operators and trucking companies operating on GCT operated terminals at Deltaport and Vanterm.

Please read carefully as the following rules **MUST** be adhered to:

1. If a truck is involved in an accident, the operator and the vehicle must remain at the scene of the accident. **DO NOT move your vehicle from the scene unless there is immediate danger at your position.**
2. The truck's four-way hazard lights must be operated to signal the accident and the need for assistance.
3. If first aid is required notify the GCT foreman or superintendent immediately.
4. The truck operator must remain in the truck and wait for assistance from a GCT foreman or superintendent. A GCT Accident/Damage Reports must be completed, photographs taken, and witness statements recorded **PRIOR** to moving the truck. The truck operator must participate in the accident investigation process and provide information regarding their involvement in the accident. Note: It is not the responsibility of GCT to provide external parties with documentation in relation to an incident. The truck operator may collect the same information on his/her own accord during the investigation process. GCT External Accident Statement forms are available upon request to record statements from external parties.
5. If the truck and or chassis is damaged, the truck operator or trucking company must contact the **GCT Risk Management Group** as soon as possible to report the accident and to discuss mitigation arrangements.
 - Risk Management Phone Number: 604-267-5449
 - Risk Management Group E-mail Address: riskmanagement@globalterminals.com
6. **DO NOT LEAVE THE TERMINAL UNTIL THE DAMAGE HAS BEEN REPORTED AND A GCT REPRESENTATIVE HAS INSPECTED THE VEHICLE.** GCT will **ONLY** consider claims for damage to vehicles and chassis if the damage has been reported (details recorded and pictures taken) **PRIOR** to the vehicle or chassis leaving the terminal. **Failure to report an accident/claim prior to exiting the terminal shall release GCT Canada Limited Partnership from any liability.**
7. GCT shall not be held liable for any damage caused to a truck/chassis/equipment that is deemed unsuitably maintained or any pre-existing damage or damage considered to be normal wear and tear, which ultimately resulted in further imminent damage.

GCT does not compensate for idle time, lost wages, or down time. It is the responsibility of the truck operator to cooperate during the accident investigation, mitigate any future losses and to contact the Risk Management Department.

There may be circumstances in an incident that require other arrangements not described here. This document is intended to be a general guide for accidents involving trucks, chassis, and GCT equipment on Deltaport and Vanterm. It should also be understood that GCT reserves the right to change the policies described herein as required in response to safety and business demands. Additional provisions regarding GCT's liability in the event of damage to vehicles are contained at section 7 of GCT's Terminal Services Tariff.

Thank you for your cooperation,

GCT Canada Risk Management Group

GCT CANADA LIMITED PARTNERSHIP